SQUID ESPORTS

Leadership Progress Report

SQUID ACADEMY LEADERSHIP PROGRAMME

LEARNER	COACH	REPORTING PERIOD	NEXT REVIEW
Jamie Chen	Maya Patel	September 2026	31 October 2026

MONTHLY FOCUS

Communication and team contribution

SKILLS SNAPSHOT

Communication	Teamwork	Initiative	Project contribution
3	4	2	3
CONSISTENT	STRONG	DEVELOPING	CONSISTENT

PROGRESS THIS MONTH

Planning
Invited quieter teammates to contribute before the plan was agreed.

Sprint
Summarised priorities and volunteered to track the team's actions.

Feedback
Shortened updates and made clear who was responsible for each task.

ACTIONS FOR NEXT MONTH

1. Lead the next weekly project check-in
2. Summarise agreed actions after every discussion
3. Check everyone understands their responsibility
4. Ask for feedback after leading the check-in

OBSERVED STRENGTH

More confident involving other people in decisions, rather than moving ahead with the first suggestion.

DEVELOPMENT FOCUS

End every group discussion by confirming:

- The decision
- Who is responsible
- The deadline

COACH SUMMARY

Jamie contributed positively all month and responded constructively to feedback. The next step is making decisions and responsibilities easier for the whole team to follow, starting by leading the next project check-in.

Maya Patel, Coach

"I'm better at asking everyone for their ideas. Now I need to make the final decision and next actions clear."

JAMIE CHEN, LEARNER REFLECTION

ASSESSMENT KEY — 1 Focus area · 2 Developing · 3 Consistent · 4 Strong

Illustrative completed report using fictional learner data.